




Exporting a Job to Audatex

- Ensure that you have inserted the BMS Job Number into the T/P Number box on the job shell by inserting an Asterisk (*) and then saving it. The shell is then ready for export.
- Select Estimating.
- Select Job Export.
- Select Export Audatex Job.
- The search screen will then be displayed.

(BSJOBA.PER)

| | | | |
|-----------------------|--------------|--|--|
| Vehicle Registration | RJ02OUH | FORD | MONDEO |
| Estimated, Short Name | BMS | BODYSHOP MANAGEMENT SYSTEMS,UNIT C1 SPRING | |
| Excess, Short Name | BMS | BODYSHOP MANAGEMENT SYSTEMS,UNIT C1 SPRING | |
| Insurer, Short Name | PURSLO | TONY PURSLOW (BASINGSTOKE),EDISON ROAD | |
| Job Number | A06010001 | Booked <input checked="" type="checkbox"/> | Status <input checked="" type="checkbox"/> ESTIMATED |
| Telephone Nr | 01474 369700 | Estimate Date | 05/01/2006 |
| Contact Name | | Write Off Date | |
| Drivers Name | PAUL | Inspection Date | |
| Policy Nr | | Sat. Note Date | 11/01/2006 |
| Claim Nr | | Invoice Date | |
| Engineers Ref | | Date Recovered | |
| Order Nr | | Estimated By | CSR3 |
| Excs/VAT Inv Nr | | Entered By | BS |
| Insurers Inv Nr | | Related Job/Ref | |
| Collection Ref | | Hire/Loan Vehic' | |
| T/P Assessment | | Estimate Type | <input type="checkbox"/> |
| Job Held | | JOB NOTES EXIST | |

- If the job you want is NOT the one displayed, click the door and search again. It is possible to use any field on the screen to search. In this example we have used the vehicle registration number.

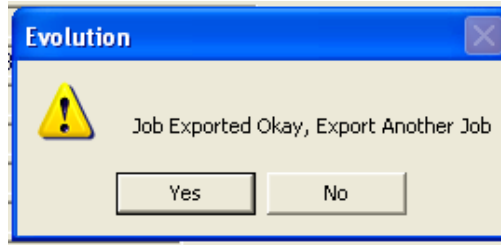
(BSJOBA.PER)

| | | | | |
|-----------------------|---------|---------------------------------|---------------------------------|--|
| Vehicle Registration | RJ02OUH | | | |
| Estimated, Short Name | | | | |
| Excess, Short Name | | | | |
| Insurer, Short Name | | | | |
| Job Number | | Booked <input type="checkbox"/> | Status <input type="checkbox"/> | |

- Double click on the required job to select.

| Job Nr | Date | Vehicle | Estimated For | Value | Status | A | E | B | P | T | I |
|-----------|----------|----------------|--------------------|-------|----------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| A06010001 | 05/01/06 | RJ02OUH,MONDEO | BODYSHOP MANAGEMEN | 359 | Auth Req | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- Click the tick to accept the displayed job.
- You will then be prompted as follows:



- Click Yes to export another job by repeating the above process. Click No to exit from the screen having completed the export of the chosen job.
- Minimise BMS/Evolution
- In Audatex click Tools followed by Job Import.
- Locate the required assessment (usually found in c:\BMS\Audatex\import) and double click on it to import it.