


Importing an Audatex Assessment


- Ensure that the Audatex Assessment Number is in the BMS Jobshell.
 - Click Estimating.
 - Select Update Job.
 - Search for and select the required job.
 - Ensure that the Audatex Number is correctly inserted in the T/P Nr field (bottom right hand corner of the screen).
 - Click the tick three times to save and exit.
 - Click  to clear the screen.
 - Minimise BMS.
- In Audatex, locate the Assessment.
 - Open the assessment.
 - Click the Export button.
 - Click Ok.
 - Minimise Audatex.
- Import the assessment.
 - Click Estimating.
 - Select Job Import.
 - Select Import Audatex Assessment.
 - Check the Assessment says LOADED on right. **It will not be possible to select Assessments marked as NEW.**

Assessment	Reg. Nr	Owners Name	Vehicle Model	Status
DPM02232	AV54 WGK	MRS BATCHELDER	VW PASSAT SE ESTZ	LOADED
A8070086	EMN291W	MR MARK ENTWISLE	MITSUBISHI SHOGU	NEW

- Double click on the assessment to select it.
- Click the tick to proceed.
- Questions will be asked for processes that the system does not understand/ recognise.

Text: 'RENEW L/R OUTER BUMPER BRACKET' Not In Control Table



- Answer the questions by clicking , and specifying which sections of the job, the process should be allocated to.
- Click into Repair List 1 and then click the magnifying glass to display a list of available options. Double click on the required option. In the

example shown we have chosen to allocate 100% of the time to the Refit section of the job.

Unknown Text

Number Of Characters To Store

Repair List 1

%Age Split

Repair List 2

%Age Split

- It is possible to split processes between two sections if required. Click the tick to accept your selections and update the learning database.
- When all questions have been answered, check the estimate.
 - Click Estimating.
 - Select Estimate Job.
 - Select the required job.
 - Using the tick to accept and save, move through each screen amending as necessary. At the end, view the summary and check the total against the Audatex total.
 - Click the door to exit.